



Leaving a Legacy

- The donor will need to make a will or change their existing one.
- To comply with legal requirements, the will must be signed in the presence of two witnesses. There are rules regarding who can be a witness so it is advisable to consult a solicitor to make sure this is done correctly
- Music Action International staff, trustees etc. will not be involved in the will making process in anyway. This is in order to avoid any accusations of improper influence
- If donor already has a will they can draw up a 'Codicil' to make changes – this should be done with the assistance of a solicitor
- The donor can leave a lump sum of money (Pecuniary Legacy), a specific item, i.e. instruments, furniture (specific legacy), or a residuary gift, which is the value of the donor's property that remains after debts and other expenses, such as funeral costs and tax, have been deducted, and after pecuniary and specific legacies have been paid.
- In the will, the donor should state not only the charity name (*Music Action International*), but also the registered office address (*Creative Media Centre, 216 Chapel Street, Manchester, M3 6BY*) and the charity registration number (*1136295*), in order to avoid any potential confusion
- If the donor would like the legacy to go towards a specific activity or project the would need to make an expression of wish in the will, or make the gift subject to binding obligations as to its use.
- Music Action International would be morally bound to any expression of wish, and legally bound to comply with binding obligations
- If the donor would like to leave a legacy that is subject to an expression of wish or binding obligations, they should contact Music Action International to discuss whether or not it will be possible to use the gift for the donor's intended purpose.